



THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF CAMPAIGN & POLITICAL FINANCE

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MEMORANDUM

TO: Interested Persons
FROM: Michael J. Sullivan, Director
SUBJECT: Procedure to Transfer a Candidate's Political Committee from the State Level to the Municipal Level

Massachusetts General Law chapter 55, section 5 states in part: "The statement of a political committee organized on behalf of a candidate shall also include the written consent of said candidate. No candidate shall give his consent to more than one such committee." (Emphasis added).

Therefore, if you are a candidate whose political committee is currently filing with the Office of Campaign and Political Finance (OCPF) and you wish to seek elected office requiring filing with a local election official¹, you must:

1. File Form CPF P101 (Change of Purpose of a Political Committee) with OCPF to indicate which office you are now seeking.
2. File a new Form CPF M101 (Statement of Organization Candidate's Committee), with your local election official.
3. File a copy of your last Form CPF 102 (Campaign Finance Report) previously submitted to OCPF with your local election official. The next filing with the local election official will report activity from the day following the ending date of such report.

¹ Candidates for state or county office file with OCPF. In addition, all candidates for mayor and some candidates for city council file with OCPF. Candidates for mayor in cities with a population of less than 65,000 file campaign finance reports with OCPF in the non-depository system, and candidates for mayor and city council in cities with a population of 65,000 or more (currently, Boston, Lowell, Springfield, Worcester, Cambridge, New Bedford, Brockton, Quincy, Lynn, Fall River, Newton, Lawrence, Somerville and Framingham) file with OCPF in the depository system, in accordance with M.G.L. c. 55, § 19. Candidates for city council in cities with a population of less than 65,000 file locally.



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If, at the time of transfer, your political committee still shows a cash balance of \$5,000 or more or any liabilities to outside vendors, you will be required to continue to file with OCPF in addition to filing locally. You must continue to file with OCPF until the liabilities you indicated at the time of transfer have been satisfied and/or any cash balance shown at the time of transfer has been exhausted.

Also, if you continue to seek office at both the state and municipal level, your committee will have reporting requirements at both levels. If you maintain filing requirements with the Office of Campaign and Political Finance, your reports will need to be filed electronically as specified in M.G.L. c. 55, § 18C and 970 CMR 1.11.

For more information, please contact OCPF.