
Depository Candidate and Committee Reporting Schedule

Twice-monthly Account Summary and Expenditures Report

Filed by the candidates' and committees' appointed depository financial institutions

This report provides beginning and ending balance information, a summary of the deposit activity in the account, and a detailed listing of all of the expenditure activity in the depository campaign account for the reporting period.

The bank's twice-monthly reports cover: 1) Period I – the 1st through the 15th of the month, due by no later than the 20th of the month; and 2) Period II – the 16th through the end of the month, due by no later than the 5th of the following month.

Deposit Report

Filed by the candidates and committees

This report provides contribution information for each deposit made into the campaign account. Candidates and committees file their deposit reports in accordance with the bank's filing schedule.

72-Hour (Late) Contribution Report

Filed by the candidates and committees

Depository candidates and committees that receive and deposit contributions of \$500 or more after the 18th day, but more than 72 hours (24 hours for State Party Committees), before the date of a special, preliminary, primary or general election must file a disclosure report within 72 hours of depositing the contributions received. Depository filers may submit a deposit report in accordance with the 72-hour reporting schedule instead of filing this report.

Subvendor Report

Filed by the candidates and committees

This report provides information about the underlying expenditure activity of third-party vendors subcontracted by vendors to provide goods and services to the candidate or committee. The reports are filed on or before the 5th of each month covering the preceding month.

Reimbursement Report

Filed by the candidates and committees

This report provides information about the underlying expenditure activity (not to exceed \$100 per transaction) for each third-party reimbursement made. Candidates and committees file reimbursement reports in accordance with the bank's filing schedule.

Committee Credit Card Report

Filed by the candidates and committees

This report provides information about the underlying expenditure activity for each statement period of the committee's credit account. The reports are filed on or before the 5th of each month covering the preceding month.

Depository candidates and committees also file a summary year-end report which is due on January 20th of the following year. The year-end report summarizes all deposit and expenditure activity for the year, lists any savings accounts (and balances), and provides disclosure of all in-kind contributions received or liabilities incurred during the year.