

INSTRUCTIONS FOR COMPLETING FORM CPF D104

Candidates for nomination or election to:

1. statewide office: Governor, Lieutenant Governor, Attorney General, State Secretary, State Treasurer and State Auditor;
2. the Governor's Council;
3. county office: Clerk of Courts, County Commissioner, County Treasurer, District Attorney, Register of Deeds, Register of Probate, Sheriff, Suffolk Co. Superior Court - Civil, Suffolk Co. Superior Court - Criminal, and Supreme Judicial Clerk of Courts (Suffolk Co.); and
4. the offices of mayor, city council and alderman in cities with a population over 100,000 (Boston, Cambridge, Lowell, Springfield and Worcester)

are required to either:

- a. designate, on Form CPF D103, an authorized financial institution as a depository for the campaign funds of the candidate and/or the candidate's committee; or
- b. certify, on Form CPF D104 (this form), that he or she does not plan to receive contributions, make expenditures, including expenditures of his or her own funds, or incur liabilities.

Please contact the Office of Campaign and Political Finance at (617) 979-8300 or by e-mail at ocpf@cpf.state.ma.us or visit OCPF's website at www.ocpf.us for further information.

DEFINITION OF "CANDIDATE"

M.G.L. c. 55, s. 1: For the purpose of this chapter, unless a different meaning clearly appears from the context, the following words shall have the following meanings:

"Candidate", any individual who seeks nomination or election to public office, whether or not such individual is nominated or elected. For the purpose of this chapter, an individual shall be deemed to be seeking nomination or election to such office if he has (1) received a contribution or made an expenditure, or has given his consent for any other person or committee to receive a contribution or make an expenditure, for the purpose of influencing his nomination or election to such office, whether or not the specific public office for which he will seek nomination or election is known at the time the contribution is received or the expenditure is made, or (2) taken the action necessary under the laws of the commonwealth to qualify himself for nomination or election to such office, or, if said individual holds elective public office, whether elected or appointed to such office, and he has (3) received any money or anything of value, or made any disbursement resulting from any purchases, made from said individual, or a committee, or a person acting on behalf of said individual or committee, whether through the device of tickets, advertisements, or otherwise, for any fund-raising activity, including a testimonial, regardless of the purpose of said activity, held on behalf of said individual at any time while he holds said public office.